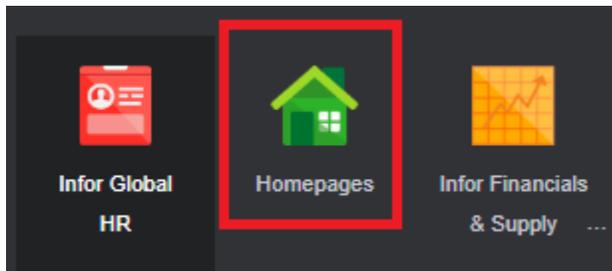
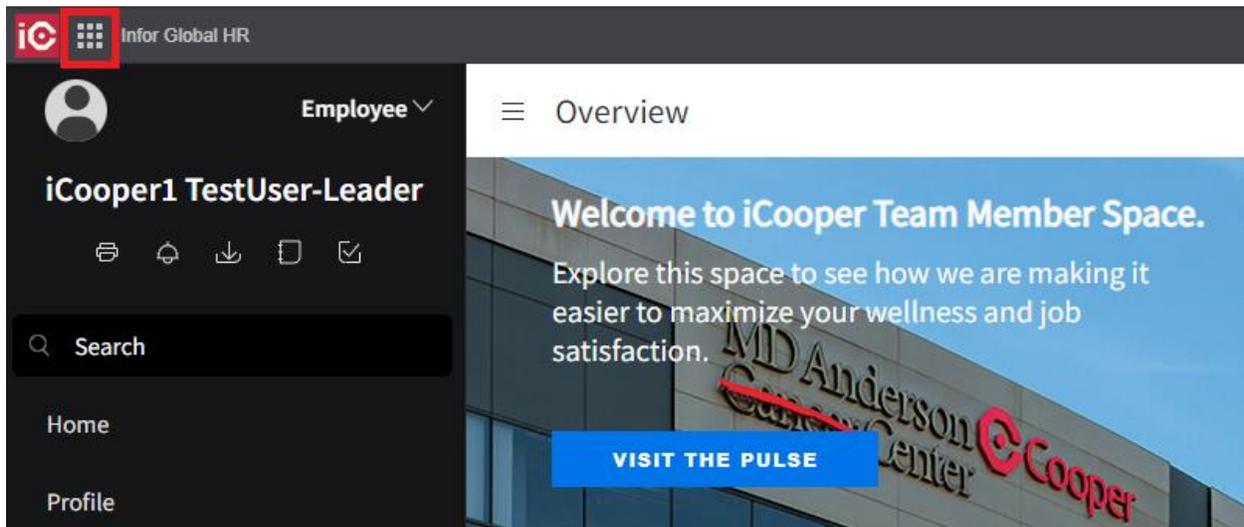


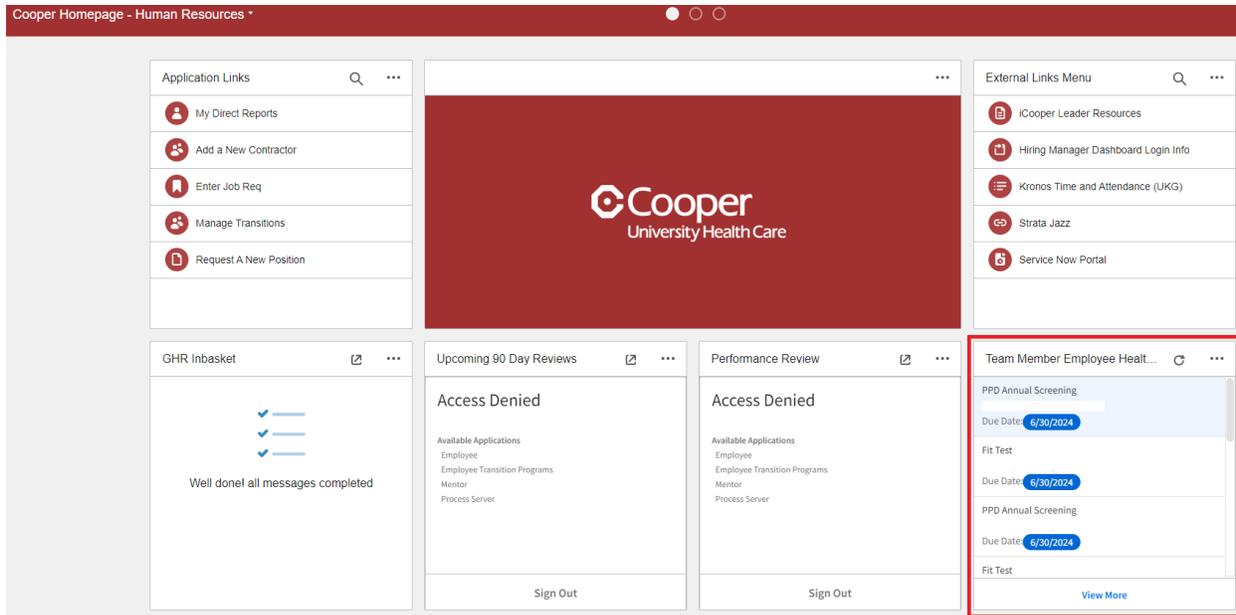
iCooper – Employee Health Information

Please see below for instructions on how Cooper leaders can track compliance and review immunization records associated with Employee Health.

1. Once logged into your iCooper portal, click the “waffle” in the top left corner to move to the Leader page.
2. Select Homepages



- The Team Member Employee Health panel will list all of your assigned team members with their required health screening and due date (names cleared out for tutorial).



- Click View More to open the window that shows all tests. To find the mask brand and size for the fit test highlight Fit Test. Double click the **completed** team member record you wish to view.

Health Component Status 🖨️ 🔍

Health Component Status Staff Summary

Health Components	Staff	Name	Direct Manager	Status	Due Date	Last Completed
Covid Booster #1 Immunization	<input type="checkbox"/>	[A]	[A]	Pending Approval	6/30/2024	2/23/2023
Covid Booster #2 Immunization	<input type="checkbox"/>			Pending Approval	6/30/2024	2/23/2023
Covid Vaccine #1 Immunization	<input type="checkbox"/>			Pending Approval	6/30/2024	3/16/2023
Covid Vaccine #2 Immunization	<input type="checkbox"/>			Pending Approval	6/30/2024	5/11/2023
Covid Weekly Test Test	<input type="checkbox"/>			Completed	6/30/2023	2/23/2023
Fit Test Test	<input type="checkbox"/>			Completed	6/30/2023	3/13/2024
Flu Vaccine Immunization	<input type="checkbox"/>			Completed	6/30/2023	3/13/2024
PPD 2nd Placement Test	<input type="checkbox"/>			Completed	6/30/2023	2/23/2023
PPD Annual Screening Test	<input type="checkbox"/>			Completed	6/30/2023	12/31/2023
PPD Placement Immunization	<input type="checkbox"/>			Completed	1/31/2024	12/31/2023
	<input type="checkbox"/>			Completed	6/30/2023	3/16/2023
	<input type="checkbox"/>			Completed	6/30/2023	5/11/2023

5. Click View More to open the window that shows all tests. To find the mask brand and size for the fit test highlight Fit Test. Double click the **completed** team member record you wish to view.
6. Double click the most recent record to open the details.

☰ : FIT TEST → Attach To Incident ...

Fit Test	Dates					
Component Status	Assigned Date	Due Date	Expiration Date	PPD Plant Date	Completion (Read Date for PPD)	Last Completed
Completed	1/1/2024	6/30/2024			3/13/2024	3/13/2024
Covid Test Exemption Covid Booster Exemption						

Component History →

- Action: **ChangeDates**
Effective Date: 3/13/2024
Actor: 137614
- Action: **ChangeDates**
Effective Date: 3/13/2024
Actor: 137614
- Action: **CompleteComponent**
Effective Date: 3/13/2024
Actor: 137614
- Action: **Create**
Effective Date: 3/13/2024
Actor: 137614

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